

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,
Main Street, Little Downham, on Thursday, 18 August 2011 commencing at 7.00pm.**

Councillors present: Cllrs DA Adams-Payne, in the chair, RS Martin, MM Oldfield, BGF Smith, GH Taylor and KO Winters.

In attendance: None.

64/11 **APOLOGIES FOR ABSENCE** were received from Cllrs CM Frankland, GF Frankland, CE Hall, NK Missin and BL Taylor, Dist. Cllrs A Bailey and T Goodge, and County Cllr P Read.

65/11 **TO RECEIVE DECLARATIONS OF INTEREST**

1. **Cllr DA Adams-Payne** declared a personal interest in item 69/11.1.4 (Application 11/00700/FUL) because she lives at No. 68 Main Street (Declaration 010-2011).
2. **Cllr RS Martin** declared an interest in item 69/11.1.1 (Application 11/00636/FUL) because he is a tenant and an owner of adjoining land (Declaration 011-2011).

66/11 **PUBLIC FORUM** – No comments

67/11 **TO APPROVE MINUTES OF PREVIOUS MEETING**

1. Cllr KO Winters referred to item 53/11.1.3 and stated that he considered the recorded vote, as minuted, was misleading. Not all members agreed, but it was decided to insert the words "*on the Council's following recommendation*" to clarify what was voted on. The Clerk was instructed to minute future vote results after the resolution.
Resolved that the minutes of 21 July 2011 (Full Council) be approved and signed by the Chairman as a true record after the following was inserted at item 53/11.1.3, line 4, after the word Winters " , on the Council's following recommendation."

Cllr Winters questioned why a query he made to County Cllr Read had not been minuted, as he claimed he had asked it to be. He was informed that his request was not heard, however, his query was direct to Cllr Read and therefore considered a personal matter between him and Cllr Read. It would not have been minuted because it was not a matter raised by the Parish Council.

68/11 **MATTERS TO REPORT**

1. **(Min.191/10.1) Lt Downham Pavilion Break-in 01/11/10** – The claim had been delayed due to the loss of the copy invoices enclosed with the claim. Duplicate copies were provided and Zurich is now ready to settle the claim. After the excess is deducted, the amount expected is £421.49.
2. **(Min.54/11.3) Dog Waste Bin, School Lane, Pymoor** – The bin is on order and CCC has approved that it can be fixed to the 40 mph terminal sign at the entrance to Footpath 27.
3. **(Min.62/11.1.2) Pymoor Play area French Drain** – It was confirmed that A Peacock & Son had completed the work and provided a plan of the drains on the recreation ground as requested.

69/11 **PLANNING MATTERS**

1. **Planning correspondence -**
- 1.1 **11/00636/OUT** Mr S Lockwood, Land between 35 & 39 Ely Road, Lt Downham – Outline planning application for the erection of a detached three bed dwelling - **Resolved that the Parish Council had no concerns on the application.**
- 1.2 **11/00661/FUL** Poor Vicars Charity, Toll Farm, Hundred Foot Bank, Pymoor – Conversion of redundant agricultural building to single residential dwelling - **Resolved that the Parish Council had no concerns on the application.**
- 1.3 **11/00666/FUL** Mr & Mrs Belam, 54 Main Street, Pymoor – Extensions to front & rear over existing extensions - **Resolved that the Parish Council had no concerns on the application.**
- 1.4 **11/00700/FUL** Miss L Toynbee, 62 Main Street, Lt Downham – Demolition of existing rear extension and replace with larger single storey extension - **Resolved that the Parish Council had no concerns on the application.**

For information only:

- 1.5 ECDC Applications approved: 11/00315/FUL, 11/00418/FUL, 11/00501/FUL, 11/00574/AGN
- 1.6 ECDC notification application withdrawn: 11/00542/FUL

Addendum item:

- 1.7 **ECDC Local Development Framework - Consultation on Proposed Draft Revisions To Supplementary Planning Document – Development Contributions and Planning Obligations** – The document was circulated to members prior to the meeting. Following a discussion on the revisions to be considered, Cllr MM Oldfield proposed that the Council should make no comments on the revisions because they were clarifications of what had already been adopted; the proposal was not seconded. Cllr KO Winters proposed that the Council should comment to refuse the revisions; the proposal was not seconded. Cllr GH Taylor proposed that, other than rural exception Housing Schemes, everyone should be treated equally and that gypsy and traveller and travelling showpeople should not have preferential treatment. Cllr KO Winters seconded.

Resolved that the Parish Council comments should be as follows:

- **Para. 3.1.7 - It is recommended that, other than rural exception housing schemes, everyone is treated equally and that gypsy and traveller and travelling showpeople caravan schemes should not have preferential treatment.**
- **Para. 3.2.9 - No comment.**
- **Para. 3.3.5 - It is recommended that, other than rural exception housing schemes, everyone is treated equally and that gypsy and traveller and travelling showpeople caravan schemes should not have preferential treatment.**
- **Para. 3.4.4 - No comment**

70/11 FINANCE

1. **Monthly Internal Audit** was not arranged to be carried out before the meeting.
2. **Email: Conservation Group – Prize Giving and Publicity Event funding request** – On 16/09/11, the Group is holding a presentation in the Village Hall for the winners of the 'Main Street in Bloom' competition. They anticipate approximately 200 people attending and wish to provide light refreshments and publicize their work to recruit new members.
Resolved to support the Downham Parish Conservation Group's request and event up to a maximum of £200. Any funding that exceeds the Group's 2011/12 budget allocation will be transferred from the Countryside Account.
3. **To approve bills and other items for payment** - Proposed Cllr RS Martin, seconded Cllr MM Oldfield, and unanimously agreed.
Resolved to approve list of payments for cheque numbers 000875 to 000881 and Direct Debits for the total sum of £3557.16.

71/11 PARISH COUNCIL LAND AND ASSETS

1. **Letter: Pymoor FC – Permission to advertise local business sponsorship alongside Pymoor pitch (Min.57/11.6)** – Paul Barrow replied informing that planning permission is required if the signs are permanent and visible from the road, the signs will be 4ft x 2ft, erected alongside the football pitch or at either end behind the goal posts and be in place during the football season, but taken down for any event or the cricket season. The Council appreciated the additional information but still required specific clarification of the following:
 1. Where exactly the advertising boards are to be positioned on a site location map
 2. How many boards will be erected, stating the maximum number and all proposed locations
 3. How the advertising boards will be displayed, i.e. on posts, the fence, 'A' boardsThe decision was deferred to the next meeting.

72/11 REQUEST ITEMS FOR FUTURE CONSIDERATION

1. To consider litter bin request beside seat outside Pymoor Chapel, Main St, Pymoor.
2. To consider flower tubs on Church Green and Townsend, Lt Downham

The Clerk was asked if the seat outside Pymoor Chapel belonged to the Council. She believed it belonged to Pymoor Chapel because it was not on the Council's asset register.

There being no further business, the meeting was closed at 8.25pm.

Signed (Chairman) Date