

**MINUTES of a meeting of Little Downham Parish Council held in the Village Hall,  
Main Street, Little Downham, on Thursday, 1 July 2010 commencing at 7.55pm.**

**Councillors present:** DA Adams-Payne, in the chair, DJ Badcock, EW Hall, RS Martin, AJ White and KO Winters (8.23pm).

**49/10 APOLOGIES FOR ABSENCE** - Cllrs CM Frankland, GF Frankland, CE Hall, M Oldfield and BL Taylor, Dist. Cllrs A Bailey and T Goodge and County Cllr P Read.

**50/10 TO RECEIVE DECLARATIONS OF INTEREST**

1. **Cllr RS Martin** declared an interest in item 52/10.1.2 (Application 10/00526/FUL) because he is owner and tenant of adjoining land and item 54/10 because he is a member of the Village Hall Committee (Declaration no. 006-2010).
2. **Cllr AJ White** declared a personal interest in item 54/10 because he is a member of the Village Hall Committee (Declaration no. 007-2010).

**51/10 PUBLIC FORUM** - There were no members of the public present. No comments.

**52/10 PLANNING MATTERS**

**1. Planning correspondence -**

**1.1 10/00462/FUL** Mr & Mrs J Hornig, 1 Pond Lane, Lt Downham – Construction of first floor rear extension over existing ground floor & alterations - **Resolved that the Parish Council had no concerns.**

**Cllr RS Martin refrained from taking part in the discussion of the next item.**

**1.2 10/00526/FUL** Mr S Wright, 39 Ely Road, Lt Downham – Two storey extension to rear, new pitched roof over new and existing elements, sand & cement render to top half of entire dwelling, double garage, new porch & loft conversion - **Resolved that the Parish Council had no concerns.**

**1.3 For information only:**

ECDC Applications refused: 10/00365/FUL,

**53/10 FINANCE**

1. **To approve bills and other items for payment** – The following was proposed by Cllr DJ Badcock, seconded by Cllr EW Hall and unanimously approved.  
**Resolved to approve list of payments for cheque numbers 000714 to 000717 for the total sum of £2182.90.**

8.23pm Cllr Winters arrived.

**54/10 PARISH MATTERS**

1. **Village Hall Committee – Request for Parish Council to take on and carry out the project of renovating the rear terrace of the Village Hall** – The Chairman requested the Council to consider the initial question of whether it wanted to take on the project. Matters relating to quotes, funding, planning permission etc. can then be discussed at future meetings.  
**Resolved unanimously that the Parish Council should take on the Village Hall Project to renovate the rear terrace.**

**55/10 EXCLUSION OF PUBLIC & PRESS**

1. It is hereby resolved in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 56/10, Human Resources, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

**56/10 HUMAN RESOURCES**

1. **To consider resignation of Parish Council's Handyman** – The letter of resignation was accepted. Mr Norton had given a month's notice. It was too late to advertise in the parish magazine for July.  
**Resolved unanimously to advertise the position on parish notice boards as soon as possible.**

**57/10 REQUEST OF ITEMS FOR FUTURE CONSIDERATION**

1. Village Hall Rear Terrace Project
2. To consider sending letters of thanks when farmers level the Drovers (Cllr KO Winters)

There being no further business, the meeting was closed at 8.36pm.

Signed ..... (Chairman) Date .....